INNOVATE LABS PRIVATE LIMITED

Unit No. 428, Fourth Floor, Suncity Success Tower, Sector-65 Gurugram 122005, Haryana
CIN: U72900HR2022PTC102647   Email ID: info@innovate-labs.com

NOTICE OF 3rd (THIRD) ANNUAL GENERAL MEETING

Notice is hereby given that the 3rd (Third) Annual General Meeting of the Members of Innovate Labs Private Limited ("the Company") will be held on Tuesday, 30th day of September, 2025 at 04:00 P.M at the registered office of the Company at Unit No. 428, 4th Floor, Suncity Success Tower, Sector 65, Gurgaon 122018, Haryana to transact the following business: -

ORDINARY BUSINESS:

1. **TO RECEIVE, CONSIDER AND ADOPT THE AUDITED ANNUAL FINANCIAL STATEMENTS OF THE COMPANY COMPRISING OF BALANCE SHEET AS AT 31ST MARCH, 2025, STATEMENT OF PROFIT & LOSS AND CASH FLOW STATEMENT FOR THE YEAR ENDED AS ON THAT DATE ALONG WITH NOTES TO ACCOUNTS REFERRED THEREIN, THE AUDITORS' REPORT THEREON AND THE BOARD'S REPORT THERETO.**

"RESOLVED THAT pursuant to the provisions of Section 129 of the Companies Act, 2013 and rules made thereunder (including any amendment therein or re-enactment thereof, if any), Financial Statements of the Company comprising of Balance Sheet as at 31st March, 2025, Statement of Profit & Loss and Cash Flow Statement for the financial year ending as on that date together with annexures, schedules and notes thereon and the Board's report and Auditors report thereon, be and are hereby received, considered and adopted.**"**

By order of the Board of Directors
Innovate Labs Private Limited

Date: 18.08.2025
Place: Gurugram

Atul Marwaha
Managing Director
DIN: 03574062
Address: C/o, E42 Westend Height,
DLF Phase 5, Gurugram – 122009

NOTES:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND, ON A POLL, TO VOTE INSTEAD OF HIMSELF. THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. A BLANK FORM OF THE PROXY IS ENCLOSED. PROXIES IN ORDER TO BE EFFECTIVE, MUST BE RECEIVED AT THE REGISTERED OFFICE OF THE COMPANY, NOT LATER THAN FORTY-EIGHT HOURS BEFORE THE SCHEDULED TIME OF COMMENCEMENT OF THE ANNUAL GENERAL MEETING.**

2. Kindly bring your copies of Annual Report to the meeting.

3. Members/ Proxies should bring the Attendance Slips duly filled-in for attending the meeting.

4. Members are requested to notify their change of address, if any to the Company immediately.

5. All documents referred to in the accompanying Notice shall be open for inspection at the Registered office of the Company during normal business hours (9:00 A.M. to 6:00 P.M.) on all working days, upto and including the date of the Annual General Meeting of the Company.

6. The Register of Directors and Key Managerial Personnel and their shareholding, proxies lodged, register u/s 189 of Companies Act, 2013 and other statutory registers will be available for inspection in the Annual General Meeting.

7. Since no special business has been set out in this Notice, Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 is not required to be given.

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Form No. MGT-11
Proxy form

[*Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (*Management and Administration*) Rules, 2014]*

CIN: U72900HR2022PTC102647
Name of the Company: Innovate Labs Private Limited
Registered office: Office No. 428, 4th Floor, Suncity Success Tower, Sector 65, Gurgaon 122018, Haryana

Name of the Member(s):
Registered address:
E-mail Id:
Folio No:

I/ We being the member of Innovate Labs Private Limited, holding……....shares, hereby appoint

1. Name: …………….
   Address:
   E-mail Id:
   Signature: ……….., or failing him

2. Name: …………….
   Address:
   E-mail Id:
   Signature: ………..,

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 3rd (Third) Annual General Meeting of Members of the Company, to be held on Tuesday, 30th day of September, 2025 at 04:00 P.M at the registered office of the Company at Office No. 428, 4th Floor, Suncity Success Tower, Sector 65, Gurgaon 122018, Haryana and at any adjournment thereof in respect of such resolutions as are indicated below:

ORDINARY BUSINESS:

1. To receive, consider and adopt the audited Annual Financial Statements of the Company comprising of Balance Sheet as at 31st March, 2025, Statement of Profit & Loss and Cash Flow Statement for the year ended as on that date along with Notes to accounts referred therein, the Auditors' Report thereon and the Board's Report thereto.

INNOVATE LABS PRIVATE LIMITED

Unit No. 428, Fourth Floor, Suncity Success Tower, Sector-65 Gurugram 122005, Haryana
CIN: U72900HR2022PTC102647 Email ID: info@innovate-labs.com

Signed this ….. day of…… 2025
Signature of Shareholder

Affix
Revenue
Stamp

Signature of Proxy holder(s)

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, atleast 48 hours before the commencement of the Meeting.

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Attendance Slip

Time :
Place :

FULL NAME OF THE FIRST SHAREHOLDER: ………………………..
Joint Shareholders, if any…………...
Father's/Husband name……………..
Address in full………………………

FULL NAME(S) OF THE PERSON ATTENDING THE MEETING AS A PROXY ---------------

I/We hereby record my /our attendance at the 3rd (Third) Annual General Meeting of **Innovate Labs Private Limited** held on Tuesday, 30th day of September, 2025 at 04:00 P.M at the registered office of the Company at Office No. 428, 4th Floor, Suncity Success Tower, Sector 65, Gurgaon 122018, Haryana.

Folio No. : **No of Shares held:**

Signature of the Member / Proxy____.